

Woodland Village Apartments

401 E. Gibbsboro Road # C-1

Lindenwold, NJ 08021

Tel. 856-784-1010

Fax 856-435-2243

Rental Application Information

Pricing by floor plan: Please circle your desired floor plan.

Model	Square Footage	Rent	Security Deposit
1 Bedroom (New)	670	\$745	\$745
2 Bedroom (New)	829	\$955	\$955
3 Bedroom (New)	1340	\$1295	\$1295

(Prices Subject to Change without Notice)

To Apply: You must submit all of the following in order to begin processing.

1. Completed and signed application(s).
2. Photo ID and Social Security Card.
3. Money Order or Certified Check for **\$30.00 per applicant** (18 yrs and Older)
4. Proof of Income. Two (2) Most Recent Paystubs.

Fee Schedule:

1. Application fee: \$30
2. Security deposit (holding fee): \$300 or full security deposit amount.
3. Certificate of occupancy: \$50 (separate check payable to Borough of Lindenwold).
4. Move-in funds: entire first months' rent and remaining security deposit balance. All move-in funds must be Certified Checks; Cashier's Checks or Money Orders.
5. For Pro-rated rent: residents moving in mid-month will pay fractional portion of rent based on precise move-in date before the fifth day of the **following month**.

Applicants will qualify based on the following:

1. Credit History
2. Criminal History
3. Rental History
4. Employment History
5. Income

How did you hear about us? _____

When is your target move-in date? _____

Do you prefer a top of bottom floor? _____

Dear Applicant:

Thank you for applying an apartment with Woodland Village Apartments. At this time, we'd like to inform you of our policies regarding new applications.

Available apartments are filled on a first come first serve basis from the date of the application, receipt of the application, deposit and certificate of occupancy fee. There is a one-time non-refundable application fee of \$30.00 per applicant. The fee covers the cost of the credit check, rental history, and criminal background checks.

To submit application you must also have all the following:

- Verifiable income (two most current pay-stubs or a letter from your employer on letterhead)
- At least 2 years of consecutive employment history and/or 2 years of verifiable rental history from an authorized landlord. If income is anything other than employment, such as social security, disability or government assistance, applicant(s) must provide current verification of such income. If self-employed, you must provide us with an annual income statement from an accredited accountant verifying salary or two years of W2's to document your salary history.
- Applicant must provide state-issued driver license or photo ID along with your social security Card.
- Following the application process, all applicants will be notified of their status by phone within 24 to 48hrs.

You will be required to pay \$50 for the certificate of occupancy and a \$300 minimum portion of your security deposit to hold the apartment until move-in. You will then pay the remaining balance of your security at lease signing. You will have 72 hours to cancel from the date of receipt of the holding fee before it becomes non-refundable.

Minimum Annual (Net) Income Requirements	
1 Bedroom	\$22,350 or \$1,862/mo
2 Bedroom	\$28,650 or \$2,387/mo
3 Bedroom	\$38,850 or \$3,237/mo

Occupancy Standards per Borough Requirements	
1 Bedroom	Only 2 Persons
2 Bedroom	Only 4 Persons
3 Bedroom	Only 6 Persons

Applicant(s) may be rejected for, but not limited to the following reasons:

- Unfavorable credit history
- Unfavorable landlord history
- Unfavorable employment history
- Insufficient income to support the apartment (unless subsidized or has qualified co-signer)
- Inaccurate or falsified information submitted on application
- Any felony convictions

By signing, I/we have read the above information and acknowledge the requirements and process of this application. I/we also understand that I have 72 hours to cancel my application for any reason. If I cancel after 72 hours of submitting my application, the deposit will be forfeited.

Applicant Date

Applicant Date



Rental Application

Applicant Information				
Last Name (Apellido):		First Name (Primero):		M.I. (Segundo):
Date of Birth (Fecha de nacimiento): / /	SSN (Numero del Seguro Social):	Home Phone (Telefono):	Cell Phone (Cellular):	
Email Address:		Driver's License Number:	State Issued:	
Current Address (Direccion Presente):				
City:		State:	ZIP Code:	
<input type="checkbox"/> Own (Propio) <input type="checkbox"/> Rent (Alquiler)		Time at Current Address: _____ yrs. (anos) _____ mo. (meses)		
Previous address (Direccion Anterior):				
City:		State:	ZIP Code:	
<input type="checkbox"/> Owned (Propio) <input type="checkbox"/> Rented (Alquiler)		How Long? _____ yrs. (anos) _____ mo. (meses)		

Present Housing Information		
Landlord or Agent Name:		Landlord Telephone No.:
Reason for Leaving:	Length of Rental:	Monthly Rent:

Employment & Income Information		
Current employer:		Position:
Supervisor:		Direct Phone:
Employer address:		
Main Phone:	E-mail:	Fax:
Length of Employment:		Salary / Wages:

Other Income:	Amount:
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Emergency Contact			
Name:			
Address:			
City:	State:	ZIP Code:	Phone:
Relationship:			

Co applicant Information			
Name:			
Date of Birth:	SSN:	Phone:	
Current address:			
City:	State:	ZIP Code:	
<input type="checkbox"/> Own (Propio) <input type="checkbox"/> Rent (Alquiler)	Monthly payment or rent:		How long?
Previous address:			
City:	State:	ZIP Code:	
<input type="checkbox"/> Owned (Propio) <input type="checkbox"/> Rented (Alquiler)	Monthly payment or rent:		How long?

Co applicant Employment Information			
Current employer:		Position:	
Supervisor:		Direct Phone:	
Employer address:			
Main Phone:	E-mail:	Fax:	
Length of Employment:		Salary / Wages:	
Other Income:		Amount:	

Other Occupants:*Please list any other persons that will be occupying the apartment (only minors will not be required to fill out an application)*

Name:	Relationship:	Age:
Name:	Relationship:	Age:
Name:	Relationship:	Age:

Pet Information:

Pets? <input type="checkbox"/> Yes <input type="checkbox"/> No	How many?	Type:	Breed:	Weight:
<input type="checkbox"/> I am willing to pay an additional Pet Deposit, and I am willing to sign a Pet Agreement.				

Vehicle Information

Vehicle Make/Model:	License Plate:	State:
<input type="checkbox"/> My vehicle is currently registered and insured.		

References

Name:	Relationship:	Phone:

Other Information

Have you ever been evicted? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", when and why:
Have you ever filed for bankruptcy? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", when and describe:
Have you ever been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", when and describe:

By signing below, I/ we certify that the answers given herein are true and complete to the best of my/ our knowledge. I/ we authorize investigation of all statements contained in this application for tenant screening as may be necessary in arriving at a decision, including credit check, background check, rental history, employment/ salary history and any other pertinent information. I/ we also understand that if I rent a unit, my information will be maintained in a database for five (5) years after I vacate said unit. I also understand that the application fee is non-refundable even if my application is denied.

Spanish version.

Signature of applicant:	Date:
Signature of co-applicant:	Date: